



**MAHARASHTRA STATE  
BOARD OF TECHNICAL EDUCATION**

Mumbai Sub Region

**(Autonomous) (ISO 9001-2000)**

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No. MSBTE/D-47/Ext/S-09/Pr Exam/2009/2020

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Web : [www.msbte.com](http://www.msbte.com)

Date : 27.10.2009

TO,  
The Principal,  
All Affiliated Institutes  
Mumbai Sub Region  
Mumbai.

**SUB - Appointment of External Examiner for WINTER 2009**

Ref – MSBTE/D-40/2009/Aca.cal/273 dt. 1.07.2009

It is pleasure to inform you that teaching staff members as per the enclosed list are appointed as External Examiner in Oral/Practical/Term-work subject(s) for the **WINTER 2009 Examination To OR From** your Institute.

**It's requested to inform the concerned staff of your institute appointed for the exam work. Please note that no individual orders are issued to examiners & hence the request.**

**Please note that.**

1. The period of Practical Examination for any institute will be any one week between 3.11.2009 to 13.11. 2009. The period should be fixed by the individual institute in consultation with the staff members of external examiner's institute.
2. Preferably the Practical Exam. to be completed between 3.11.2009 to 13.11. 2009 as far as possible.
3. The External Examiners for SUMMER 2009 exam are continued for the Odd semester, Backlog subjects & Subject of Master A Scheme of yearly pattern.
4. In case any examiner from your institute has left during the time, or is unable to attend the exam due to some unavoidable circumstances an alternative arrangement may please be made at your level with telephonic information and written intimation to this office. Final approval of endorsement to the consolidated list of alternatively changed external examiner have to be taken from the undersigned at the end of Practical examination and this changed list exam center wise is to be submitted to this office along with the mark sheet.
5. In case, it is observed that the external examiner for any subject is not appointed by MSBTE, the matter may please be reported to this office immediately.
6. The External Examiner shall attend for Practical Examinations referred to above in consultation with the internal examiners of the concerned institute IMMEDIATELY & you will intimate the date(s) so fixed to this office.
7. The assessment of oral/Practical/Term-work shall be done according to prevailing assessment norms. The Copy of the norms should be made available by you to the external examiner (Also available on Web) if required.

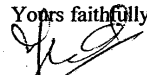
8. The last date of Submission of mark sheet are within three days after the Practical examinations are over.
9. The duty Certificate for Internal/External Examiner to be duly filled in the annexed format & is to be submitted along with mark sheet.

**Imp Note: The Certificate annexed as S-2009 should only be used for this purpose. No other older format / slip will be accepted.**

Please note that this appointment is subject to provision of Maharashtra Prevention of Malpractice Act University, Board & other specified Examination Act 1982. Any contravenes of these provision shall be liable for punishment as mentioned in this Act.

TA/DA & Remuneration for the work of External Examiner will be paid as per MSBTE Norms.

Yours faithfully

  
Officer In-charge,  
Mumbai Subregion,

M. S. B. T. E., Mumbai - 400 051

**Disqualification of Examiners -**

A person shall be disqualified for being appointed as paper setter/Moderator and/or Examiner.

1. If he/she or a near relative of his/her is appearing for relevant examination of the Maharashtra State Board of Technical Education, Mumbai or in that subjects.
2. If he/she has been disqualified for appointed as paper setter and or/Moderator and/or Examiner by any Statutory University of any Examination Board.

NB - The term relative includes the following - wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, grand-niece, grand-nephew, uncle, aunt, first cousin, son-in-law & daughter-in-law.

Copy to -

1. Hon.Secretary, M.S.Board of Technical Education, Mumbai
2. Account Officer, M.S.Board of Technical Education, Mumbai (d-32)

sangita/c/pr exam w08/(P-15/16)/27.10.

S - 2009



**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION, MUMBAI  
MUMBAI SUB REGION**

Certified that the work / duty as Examiner for PR /OR /TW /PROJECT has been performed by us as per M.S.Board of Technical Education for SUMMER /WINTER 200 Examination as per MSBTE /RBTE /Office order No. \_\_\_\_\_ Dt \_\_\_\_\_

Course: \_\_\_\_\_

Year with Master Code: \_\_\_\_\_

Name of Subject: \_\_\_\_\_

No. of Candidates Examined: \_\_\_\_\_

**External Examiner**

**Internal Examiner**

Name: Mr./Mrs \_\_\_\_\_

Name: Mr./Mrs \_\_\_\_\_

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

Instt. Code: \_\_\_\_\_

Instt. Code: \_\_\_\_\_

**Imp Note** :-For alternative arrangement Shri ./Smt \_\_\_\_\_ of  
The Institute ( \_\_\_\_\_ ), \_\_\_\_\_ has Worked  
as External Examiner in Liu of / Shri /Smt \_\_\_\_\_ of  
( \_\_\_\_\_ ), \_\_\_\_\_ Institute

Seal of the Institute

**Signature of  
Head of the Institute**

**Note** : This Certificate must be enclosed along with the respective individual mark sheet only for the subject where External Examiner is appointed by this office.

**FOR RBTE USE ONLY**

FOR RECEIPT VERIFICATION

- |  |          |
|--|----------|
| 1) Bill Slip As per Mark sheet attached    | YES / NO |
| 2) No of Candidate Tallies with Mark sheet | YES / NO |

**Signature of Verifier  
RBTE**